

RULE CHANGE PROPOSAL FORM

1. Proposed Change (select only one):

Add new rule

Delete existing rule **Reference rule as it appears in the 2008 Official Handbook & Subsequent Supplements** Rule #: _____ Page #: _____

Change existing rule **Reference rule as it appears in the 2008 Official Handbook & Subsequent Supplements** Rule #: _____ Page #: _____

2. Proposed Effective Date: January 1, 20__ Other: _____

3. Is this proposal changing a rule that was implemented within the last two years? Yes No

4. Explain why this rule change is needed: (Use attachments if needed)

5. Contact Information of person submitting/Proposing change:

Name _____

Address _____

City _____ State _____ Zip _____

Daytime Phone: _____ Email: _____

Signature _____ Date _____

6. Writing proposed rule changes:

- Define the problem and develop as many possible solutions as you can by asking others for input.
- Choose one possible solution that appears to be the most appropriate and that fits the mission and goals of POAC, Inc.
- Determine if any other rules would be affected if your proposal were to be adopted, and specify the rule numbers.
- Submit proper wording for a proposed rule change by typing or neatly printing the exact wording being proposed. If you propose changes to existing language, ~~strike through~~ the words you propose to delete. Type in **bold and italics** the words you propose to add.
- Meritorious proposed rule changes submitted with sufficient documentation and specific explanations detailing reasons for the change will be assigned to the respective committee(s). Rule changes submitted **WITHOUT** sufficient documentation and specific explanations detailing reasons for the change will **NOT** be assigned to a committee

RETURN COMPLETED FORM TO: JOYSE BANISTER, POAC., INC. 3828 SOUTH EMERSON AVENUE, INDIANAPOLIS, IN 46203